

Jeremiah Mensah

PROFESSIONAL SUMMARY

- Fosters positive learning environment by encouraging students to develop individual skills
- Skilled at one-on-one and group lessons using adaptive teaching strategies for different types of learners
- Detailed -oriented team player with strong organizational skills
- Ability to handle multiple projects simultaneously with a high degree of accuracy
- Organized and dependable candidate successful at managing multiple priorities with a positive attitude.
- Willingness to take on added responsibilities to meet team goals

WORK HISTORY

Ghana Education Service - Facilitator

Takoradi- Naval Base Basic- Ghana Armed Forces Education Unit.
09/2012-Current

- Promoted critical thinking skills through engaging activities and consistent reinforcement of complex concepts.
- Collaborated with fellow tutors to develop effective strategies for addressing diverse student needs and abilities.
- Increased student comprehension by utilizing personalized teaching methods and adapting to individual learning styles.

Electoral Commission of Ghana- Data Entry Clerk.

Takoradi
07/2020-08/2020

Worked as data entry Clerk during the 2020 Voters registration exercise.

Electoral Commission of Ghana- Verification Officer.

Takoradi
12/2020-12/2020

Worked as the verification officer during the 2020 Ghana elections.

Infospur IT Consult- IT Technician

Takoradi
01/2015-12/20215

Worked for Grand Favor Hotel Takoradi. Ghana

- Improved network efficiency by optimizing, configurations and implementing necessary updates.
- Enhanced user experience with thorough troubleshooting and resolution of hardware and software problems.

Dynamic Intel- IT Technician

Takoradi
01/2014-12/2014

Automated sales with Quick Books Point of Sales for Tumann Enterprise. Ghana

IT4teens -Tutor

Takoradi
2013, 2024-Current.

Web design, Game development and Software development.

SMT Ghana- IT Technician [Part Time]

Takoradi
2018 current

Data entry, Trouble shooting, Software update and Data Analysis.

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SKILLS

- Lesson planning
- Skills Development
- Creativity and Innovation
- Research and analysis
- Teamwork and Collaboration
- Multitasking
- Analytical Thinking
- Computer proficiency and Microsoft Office
- Self-Motivation
- Problem Solving
- Team Building

EDUCATION

Institute of Commercial Management

Takoradi.

Single Subject Diploma:

International Trade and Transport _ Maritime

Institute of Commercial Management

Takoradi.

Single Subject Diploma:

Maritime Operations

Institute of Export and Shipping Management.

Takoradi.

Diploma: Maritime Management

Komenda College of Education

Komenda

Diploma in Basic Education: Career and Technical Education.

Ghana Technology University College

Takoradi.

BSc. Information Technology.
Major in software development.
Visual Basic, Java programming and web development.